

Dear Parents,

It seems impossible that it is already time to start thinking about which classes your son or daughter will be taking next year. But alas, the time has come!

This past week, we have been meeting with students to go over important scheduling information for next year. We want you to be well informed and help you and your child make the best decisions when requesting courses. A current copy of the course guide for the 2016-17 academic year can be found on the GCCS website under the forms tab. Please take some time with your student to look through the information and then make the course selections online through Parent's Web. See the accompanying sheet with directions.

Things to consider when making requests:

- Prerequisites and/or class contracts for taking a particular class
- Graduation requirements
- Course expectations
- Student's college and career goals
- Student's schedule with family, work, extra-curricular, athletics, etc.

It is imperative that we have ALL requests submitted by **Friday, April 8th, 2016**. Scheduling will open in RenWeb on March 24th. Please note, that some classes will be limited in size and will be offered on a first come, first serve basis. Please go through the selection process as soon as possible. Families that turned in their enrollment fee on or before February 25th will have priority scheduling. Anyone who enrolled after that time will be able to request courses beginning on March 30th. Families that have not re-enrolled will not have access to course requests until the appropriate paperwork and fees have been submitted. Remember that simply requesting a course, does NOT guarantee a spot in that particular class. Priority will go to seniors or students that must take the course to meet graduation requirements.

In trying to better the communication between parents, teachers and students we are asking for students to submit an academic request form for all honors and AP courses. As a staff, we want to communicate the expectations of these classes before the start of school in the fall. Students that would like to take an honors course, AP course or any course above grade level must have the appropriate paperwork filled out and signed by the student, parent **and** teacher no later than **April 8, 2016**. All request forms can be found online at <http://www.grovecitychristian.org/index.php/2013-02-11-15-22-45/forms>

If you do not have access to the Internet or Parent's Web, please contact Mrs. Gillespie to make arrangements to submit your requests.

Thank you so much for your continued partnership in education. I look forward to working with you and your student to make sure that each individual's academic needs are met. If you have any questions, please don't hesitate to contact me at your convenience.

Sincerely,

Nancy Gillespie
School Counselor
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