

Instructions for On-line scheduling for 2016-17 School Year

1. Sign on to the Parent's login of RenWeb from the school website (If you do not have a parent login, please follow the directions as given from RenWeb to obtain a login)
2. Once signed in, please select the "Student Information" tab then the "Course Request" option on the left hand side.
3. Select one student and complete their course requests before moving on to another student.
4. This process is complete once the "Continue" button is selected. After selecting "Continue" scroll to the top to see Updated Course Requests.
5. There is a course selection menu tailored to each grade level. Required courses will be assigned to each grade level and do not need to be selected. Those courses are simply provided as information as to what classes the student will automatically be enrolled in for the upcoming year.
6. Courses with selection options will have either a primary option or a primary and alternative option. Please use the primary and alternative option as an indication of your first and second choice for course requests.
7. Important documents including a course and requirement guide can be found on the GCCS website at <http://www.grovecitychristian.org/index.php/2013-02-11-15-22-45/forms> Please use this when making course selections. Some courses require contracts and/or teacher permission. All applicable forms will be accessible at this link.
8. Please note that we are on an eight period schedule, so select accordingly.
9. Study halls will be assigned to all students who do not have a full eight period day. (Exception: Seniors who have been approved for lock-out where students leave early or come in late).